

First Name Last Name

Phone # ▪ address ▪ email

EDUCATION

Name of School -City of School

Graduation Year

❖ Type of Degree - Area of Study

SKILLS, CERTIFICATIONS, AND TRAININGS

- S-212 Wildland Fire Chainsaw- Completed Oct 2019
- FAL2- Completed Oct 2019
- L-180 Human Factors in the Wildland Fire Service- Completed Oct 2018
- S-130 Firefighter Training- Completed Nov 2018
- S-190 Introduction to Wildland Fire Behavior- Completed Nov 2018
- Recreational OHV/UTV - Completed Dec 2018
- ICS 100, An Introduction to Incident Command System- Completed June 2018
- ICS 200, ICS for Single Resources and Initial Action Incident- Completed June 2018
- ICS 700, An Introduction to the National Incident Management System- Completed Sept 2018
- ICS 800, National Response Framework- Completed Nov 2018
- GSOC - Ground Search Operations Course IL/MO Bi-state SAR Council- Completed Nov 2018
- Missouri Level 1 Fire Training, DNR and Dept. of Conservation
- Game of Logging: Northeast Woodland Training- Completed Oct 2017
- First Aid and CPR- Completed Oct 2019
- Psychological First Aid- Completed Oct 2018

WORK AND EXPERIENCE

AmeriCorps, St. Louis

October 2018- Present

Emergency Response Team-Team Leader/Crew Member & Volunteer

45 hours/week

GS-04/05 Equivalent

\$10.00/hour (\$1,270 Monthly Stipend)

St. Louis, MO

Leads a 5-10 member crew on multi-day assignments in order to assist in emergency response and environmental conservation with various agencies, organizations, and departments. Duties include:

- Daily Responsibilities and Team Dynamics
 - Consistently use proper personal protective equipment such as eye protection, ear protection, helmets, chaps, boots, and gloves while in the field.
 - Conduct weekly after-action and individual member reviews.

- o Perform truck inspections to maintain lights, tires, and engine.
- o Regularly perform truck inspections to maintain lights, tires, and engine.
- o Regularly worked in adverse conditions such as high humidity/high heat, heavy rain, biting insects, poisonous plants, and thick vegetation.
- o Maintained and used hand tools such as pulaskis, pick mattocks, mcleods, rogue hoes, loppers, felling and splitting axes, rock bars, and spade shovels.

- Trail Construction and Maintenance
 - o In accordance with the 2007 USDA Trail Construction and Maintenance Notebook, construct, maintain, and restore trails in environments ranging from dense mixed hardwoods to low level flatlands.
 - o Frequently use hand tools such as: Pulaskis, Pick-Mattock, McLeod, Rogue hoe, loppers, axe, rock bars, and shovel.
 - o Confidently operate various sized chainsaws which range from arbor saws to MS460s.
 - o Utilize many chainsaw cutting and felling techniques such as bore cuts, quarter cuts, conventional cuts, and wedges.
 - o In wilderness areas, use crosscut and hand saws to log out trails, clear brush, and remove encroaching vegetation.

- Wildland Fire Operations
 - o Prepared over 20 miles of fireline on multiple prescribed burn units using rakes, leaf blowers, mcleods, and chainsaws.
 - o Move dirt, chop brush, fell small trees, etc., to build fireline using hand tools such as axe, Pulaski, shovel and McLeod, and power saws, to control spreading wildland fire.
 - o Patrols areas of controlled fires to “mop-up” by searching out and extinguishing any remaining burning material.
 - o Operates specialized fire suppression equipment such as portable pumps or drip torch.
 - o Observes, records, and preserves evidence of cause of fires.
 - o Acted as a volunteer wildland fire resource on 7 prescribed burns and 1 wildfire totalling over 3,500 acres.
 - o Effectively communicated with the crew and crew boss using radios to ensure safety.
 - o Regularly communicated with Forest Service dispatch centers in Missouri and Montana.
 - o Acted as a volunteer wildland fire resource of a fire crew assigned to suppress the full range of difficulty and complexity of fires.
 - o California Hazard Mitigation Project - San Rafael, Marin County, California
 - Provided operational support to the San Rafael Fire Department and the Office of Emergency Management.
 - Installed and widened fire breaks, reduced fire/fuel load capacity in public access areas and on private properties.
 - Engaged with the public to inform them of wildfire preparation services and the Firewise Program.

- Communicated daily with the Emergency Manager and other fire department officials on progress and assignments.
- Invasive Plant Species Removal and Treatment
 - Removed and treated various invasive plant species using different herbicides such as tordon and glyphosate.
 - Identified numerous non-native plants such as Bush Honeysuckle, Autumn Olive, Callery Pear, Sericea Lespedeza, and Garlic Mustard.
 - Treated invasive plant species using multiple treatment methods such as cut and treat, hack and spray, and foliar spray.
 - Applied herbicide using handheld sprayers, backpack sprayers, and buckthorn blasters.
- Disaster Experience
 - Hurricane Michael - Panama City Beach and Blountstown, Florida - DR-4399
 - Managed and consolidated a database of homeowners in need to keep accurate case information.
 - Communicated with homeowners regarding job status and what their needs were.
 - Attended meetings and phone calls with the command staff regarding our Mission Assignment progress.
 - Demobilized and remobilized our Forward Operating Base in Blountstown, Florida.
 - While serving as Logistics Chief I continuously updated our inventory of tools, power equipment, and personal protective equipment with daily checkouts from our field crew leaders.
 - Coordinated housing and laundry services for over 100 AmeriCorps members.
 - Served in the field to inspect structures for safety issues that would affect our field crew capabilities.
 - Trained incoming field crews on various topics such as safety, chainsaw use, tarping roofs, mold suppression, and command staff roles.
 - F-3 Tornado - Jefferson City, Missouri
 - Coordinated volunteer efforts throughout the affected area helping over 100 homes in a week-long period.
 - Lead up to 300 volunteers each day in debris cleanup and hazard tree removal activities.
 - Operated a Volunteer Reception Center where we registered volunteers, conducted safety briefings, and provided personal protective equipment and food/drinks.

National Park Service
Great Smoky Mountains National Park
Job title: Trail Maintenance Laborer
Gatlinburg, TN

May 2018 - September 2018
WG-03-3502 Salary: \$14.99/hour

- Duties, Accomplishments, and Related Skills:
 - Performs trail maintenance and construction under the guidance of a work leader or designee.
 - Operates trail specific equipment and tools.
 - Followed detailed written instructions and work orders and oral instructions. Followed established safety protocols and policies.
 - Operated and maintained tools and equipment such as shovels, rock bars, sledgehammers, pulaskis, pick mattocks, and mcleods to perform trails maintenance and grounds upkeep.
 - Operated a variety of power tools such as chain saws, rock drills, string trimmers, grip-hoists, various rigging equipment and carpentry tools.
- Search and rescue experience
 - Cooperated with other departments to assist with the safe extraction of injured hikers.
 - Assisted law enforcement and park rangers with ground search operations for missing persons inside park boundaries.
 - Acted as a search and rescue technician to assist on transporting injured hikers.

Trails Supervisor: Name + Phone Number

Student Conservation Association
SouthWest Roving Crew- Volunteer

August - December 2017
50 Hours/week

Carlsbad Caverns and Yosemite National Parks

- Trail Maintenance in the Carlsbad Caverns National Park
 - Performed trail construction and maintenance via vegetation removal and rock moving.
 - Built rock cairns specified by the USDA Trail Construction and Maintenance Notebook to ensure safe trail navigation.
 - Coordinated with the vegetation department to avoid dangerous or endangered plant species and create a sustainable trail.
 - Regularly communicated with law enforcement officers for daily check ins/outs and emergency purposes.
 - Navigated the park using paper maps, Garmin GPS, and a SPOT device.
 - Regularly spent 4-8 days in wilderness environments around hazardous wildlife such as tarantulas, scorpions, centipedes, and rattlesnakes.
- **Conifer thinning and pollinator habitat restoration in Yosemite National Park**
 - In cooperation with the vegetation department completed work on a scenic vista management project.
 - Felled, limbed, bucked, and built burn piles of various tree species.
 - Performed various maintenance tasks on chainsaws multiple times per day.
 - Safely felled large trees near trails using lookouts and yelling out cuts.
 - Prepared seed beds for volunteer planting events.

- Removed non-native plants using loppers and hori-hori knives.

Crew Leader: Name + Phone Number

Todd Hunter Landscaping

May - August 2017

Title: Landscaper

45 Hours/week

Niagara-On-The-Lake, Ontario, Canada

\$15.00/hour

● **Duties, accomplishments and Related skills:**

- Mowed and trimmed lawns using push and riding mowers, and string trimmers.
- Weeding and planting flowers, shrubbery, and small to medium sized trees.
- Operated a F250 Super Duty dump truck with a box trailer and an open aluminum trailer.
- Trimmed hedges and other vegetation using gas powered and hand-held trimmers, trowels, and spade shovels.
- Learned the process of sodding, including removing the existing lawn, preparing the ground to be sodded, and then sodding and watering the new lawn.

Supervisor: Name + Phone Number

Contract Lumber

May - October 2016

Title: Residential Estimator

45 Hours/week

Brownsburg, Indiana

\$15.00/hour

● **Duties, accomplishments and Related skills**

- Maintained lumber, I-joist, and roof truss delivery schedules.
- Calculated quantities and pricing for lumber and exterior trim products.
- Designed products using AutoCAD with drawings approved by structural engineers.
- Improved estimating efficiency using design and estimating software such as Planswift, MiTek, and AutoCAD.

Supervisor: Name + Phone Number

Facility Maintenance USA

June 2015 - April 2016

Title: Estimator and Project Manager

50 Hours/week

Indianapolis, Indiana

\$15.00/hour

● **Duties, accomplishments and Related skills:**

- Fulfilled the roles of a commercial painting and wallpaper estimator, project manager, superintendent, and project coordinator.
- Developed skills working with project manuals and specifications, construction drawings and blueprints, contracts, close out documents, and submittals.
- Remotely managed painting projects as a service provider for JC Penney

- Adhered to obligations and agreements set in our contract as a service provider.
- Developed professional relationships with other contractors

Supervisor: Name + Phone Number

Springwise Facility Management

Title: Assistant Field Inspector

South Bend, Indiana

May - July 2014

70 Hours/week

\$15.00/hour

● **Duties, accomplishments and Related skills:**

- Travelled up to 16 days at a time inspecting irrigation systems.
- Learned the working parts of irrigation systems
 - Controllers and wiring.
 - Water meters, back flow valves, ball valves, and PVC/copper piping.
 - Different types of sprinkler heads and their coverage.
 - Manual turn ons and shut offs
- Submitted electronic forms describing the systems and any issues it had through the company's online portal.
- Responsible use of the company vehicle, credit card, and iPad for work use.

Supervisor: Name + Phone Number

References

Name

Title

Phone

Work Email

Name

Title

Phone

Work Email